



## HOLY TRINITY Church of England Academy

*Brockley Avenue, South Shields, Tyne and Wear NE34 0TS*

4th March 2020

Dear Parents/Carers

We are so looking forward to seeing all of the children returning to school from Monday 8<sup>th</sup> March 2020. We know that many of them may be worried about returning, however please be assured we will be doing everything we can to make them feel as safe and comfortable as possible.

The start and finish times of the school day are remaining the same as they were during the autumn term, see below. The children should be dropped off and picked up from their classroom doors, classroom doors will be open at least 15 minutes prior to the start time. Breakfast Club will operate as normal starting at 8.15am, drop off for Breakfast Club remains through the main entrance.

We would ask that everyone follows the social distancing guidelines to enable us to ensure the safety of parents, carers, pupils, staff and visitors to school, thank you.

Could we ask that that loan equipment and workbooks are returned to school as soon as possible. A general reminder to parents that school dinner money is £2.20 per day, £11.00 per week and should be paid on a Monday morning for the week. Please inform the school office if your child is moving onto packed lunches. Application forms for free school meals are available from the school office, please speak to the office staff if you have any questions.

Should you have any questions or worries please do not hesitate to ring the school office, we will do everything we can to help.

Year Group	Start Time	Finish Time
Year 6	8.30am	3.00pm
Year 5	8.30am	3.00pm
Year 4	8.45 am	3.10pm
Year 3	8.45am	3.10pm
Year 2	9.00am	3.20pm
Year 1	8.45am	3.05pm
Reception	9.00am	3.10pm
Nursery AM	8.45am	11.45am
Nursery PM	12.00pm	3.00pm
Nursery All Day	8.45am	3.00pm

Kind regards

Mrs Murphy

*T. Murphy*

**Headteacher: Mrs T.L. Murphy B.A. (Hons) NPQH**

**Telephone: 0191 4562413 Fax: 0191 4547478**

**e-mail address : [info@holytrinityceacademy.co.uk](mailto:info@holytrinityceacademy.co.uk)**

**website: [www.holytrinityceacademy.co.uk](http://www.holytrinityceacademy.co.uk)**



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